

BOND PROPOSAL FORM

1. Name of Applicant : _____

2. Address of the applicant: _____

3. Location of Office (House): _____

4. Tel. No: _____ Email: _____

5. Name and address of applicant's client: _____

6. Name and address of the Consultant: _____

7. Full description of contract and work to be carried out: _____

8. Location of works: _____

9. Total Value: _____

10. Commencement and completion dates of contract: _____

11. Date of Establishment of Company: _____

12. Has any director or partner ever been bankrupt or compound with his creditors? _____

13. Has the Company ever experienced any difficulty in completing any contract? If yes, please give full details:

14. Please provide full details of your experience in this type of contract (copies of completion certificates to be attached.):

15. Type of Bond required: _____

16. Amount of Bond: _____

17. Duration and effective date: _____

18. Name of Applicant's Bankers: _____

19. Please indicate if the company has enough funds to start the project or will work with a bank loan. (State Values Please):

20. Have you ever proposed for or been under any bond? If yes, please give details as follow:

| SURETY | TYPE OF BOND | VALUE OF BOND | NAME OF PROJECT |
|--------|--------------|---------------|-----------------|
| | | | |

21. Has any proposal ever been refused? If yes, please give reasons:

22. Have you ever had a contract terminated by your client? If Yes PLEASE GIVE DETAILS:

23. Is this bond the only security to be taken in respect of this contract? If no, please give name of any other surety and corresponding value(s) of Bond(s):

24. Indicate all contracts currently at hand: (Copies of Progress Report to be attached)

| CLIENT | NATURE OF WORK | VALUE | COMMENCEMENT DATE | COMPLETION DATE |
|--------|----------------|-------|----------------------|-----------------|
| | | | | |

25. Name of Applicant's representative who will be signatory to the Bond:

26. State principal contracts completed over the past 5 (five) years (copies of completion certificates to be attached):

| CLIENT | NATURE OF WORK | VALUE OF CONTRACT | COMMENCEMENT DATE | SCHEDULE COMPLETION DATE | ACTUAL COMPLETION DATE |
|--------|----------------|-------------------|-------------------|--------------------------|------------------------|
| | | | | | |

27. What other contracts are currently tendered for and not yet awarded? Please state person/body for which contract is to be undertaken and nature of works to be done.

28. Please attach list of:

- (i) Equipment owned by you for use in connection with the project.
- (ii) Equipment you intend purchasing for this contract showing:
 - (a) Item
 - (b) Description, Size, Capacity, etc.
 - (c) Condition
 - (d) Age
 - (e) Value

29. Applicants free assets to be provided as collateral to the Bond (only landed Property acceptable for all bonds except Bid Bonds under 3 million Cedi):

30. (Bid Bond Only): Indicate Collateral Security to be used if Performance Bond will be required:

PLEASE NOTE: Other things to be provided:

- (a) A copy of contract signed with applicant's client.
- (b) Audited accounts for the past three years.
- © Counter Indemnity
- (d) Valuation Report on property being offered as Counter Indemnity.
- (e) Evidence of ownership of property offered as Counter Indemnity.
- (f) Contractors All Risks Policy.
- (g) List of the Management and Technical Staff showing their qualifications and experience.

DECLARATION:

I/We hereby certify that the above statements represent the true position at the date shown in accordance with the information made available to me/us.

Signature of Proposer: _____

Date: _____